

# **First United Methodist Church Richmond, Inc. and Harper Family Multi-Ministry Center**

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*First United Methodist Church invites members of the congregation and our church-sponsored ministries and organizations to enjoy its recreational facilities. These policies and procedures for the First United Methodist Church - Richmond and Harper Family Multi-Ministry Center (MMC) have been carefully considered. We reserve the right to limit or deny use of our recreation facilities to those refusing to cooperate.*

*If you have questions or concerns, please contact the MMC Coordinator, 623-9537, or FUMC office staff, 623-3580.*

# **I. GENERAL POLICIES & PROCEDURES**

## **A. MISSION STATEMENT**

1. The purpose of the First United Methodist Church (FUMC) and Harper Family Multi-Ministry Center (MMC) is to be “a community of faith committed to making disciples who make a difference.”
2. The MMC is intended to help members of FUMC reach out to each other and the local communities, connect with each other and our Lord Jesus Christ, and grow in their faith and commitment to God.

## **B. USE OF CHURCH PROPERTIES**

1. Requests for Use  
Persons requesting use of church facilities must complete a Building Use or Private Party Request Form (see Forms & Contracts). All requests for use of the main building must be directed to the church secretary, and requests for the MMC must be directed to the MMC Coordinator. In the event there is a question concerning approval for a certain group to use the properties, a review of the request by the Trustees may be necessary. The church reserves the right to decline approval for property use for any reason. Use of church properties for political or “for profit” activities is not appropriate and will not be approved. “For-profit” is defined to include any activity which would result in a profit for any individual or organization not considered to be non-profit.
2. Deposits  
A deposit (30% of usage fee) is required for all requests which include activities outside the normal scope of church activities. This includes, but is not limited to, educational organizations, fraternities and sororities, and community service groups (the Administrative Board may waive the deposit requirement for certain groups which have had a long-standing relationship with the church.) The remaining balance is due the day of the event.
3. FUMC/MMC Property Use Agreement (see Forms & Contracts)  
A Property Use Agreement must be signed by a responsible party at the time the deposit is made and prior to the event. The agreement spells out the specific rules and regulations associated with the use of church properties. A deposit and/or Property Use Agreement is not required for those activities within the normal scope of the church and its ministries.

## **C. PROHIBITED ITEMS & BEHAVIOR:**

1. The following items are not allowed in or on the property of FUMC or the MMC.
  - a. Tobacco in any form. Smoking (to include smoking devices) is prohibited inside the building, and immediately outside its entrances.
  - b. Anything considered a weapon, including but not limited to firearms, knives, explosives.
  - c. Any alcoholic beverages, or illegal or controlled substances.
  - d. Anything that would detract from the stated purpose of the facility (see Section I, paragraph A. Mission Statement)
  - e. No food, drink (other than water) or gum is allowed while using any of the recreational facilities (gym floor, track, or fitness/exercise room) for physical activity.
2. No pets or other animals are permitted in the MMC, except for service animals.

3. Bikes, skateboards, and other similar wheeled or rolling devices are prohibited inside the buildings and on the property (sidewalks, pathways, etc) outside the buildings. This limitation does not apply to handicap devices such as wheelchairs.
4. Unauthorized playing of music is prohibited in the MMC except for personal stereos with headphones.
5. Behavior that is aggressive, unfriendly, or threatening to others in any way will not be tolerated. This includes profanity.
6. All participants are expected to treat staff, volunteers, and property with respect. Threatening, intimidating or harassing behavior directed toward staff and/or others will result in expulsion, notification of authorities, and criminal charges if warranted.
7. Except in the case of an emergency, entry and exit of the MMC must always be made through the main entrance doorway. Anyone entering through other doors or caught allowing people in through other doors will be asked to leave immediately and may lose eligibility.
8. No loitering or horseplay in the stairs or hallways of the MMC.
9. No outdoor sports or activities (i.e. football, baseball/softball, or other activities that might damage the facility) are allowed in the MMC gym, unless approved by the Front Desk or coordinated with the MMC Coordinator beforehand.

**D. ENFORCEMENT:**

1. The policies and guidelines in this handbook will be enforced for all persons (members, groups, guests, visitors, and children) who use the FUMC and MMC.
2. Violation of any policies, rules, or guidelines can lead to immediate loss of eligibility to use church facilities. Discipline problems will be dealt with by the FUMC Staff and/or Pastor. These include, but are not limited to:
  - a. Any harm caused to self or others.
  - b. Damage to the facility or equipment.
  - c. Any action or behavior not conducive to glorifying God, or not in keeping with the stated purpose of the facility.
3. The FUMC/MMC staff and its volunteers have the right to say "no" or "stop" and to dismiss those who may violate policies in this handbook or deny entry to those who are in violation of the policies and procedures.

**E. EMERGENCY & INJURY PROCEDURES:**

1. The FUMC and MMC are both equipped with basic first aid supplies and a defibrillator. These are located in the church office and behind the MMC front desk, and should only be used by qualified personnel.
2. In the event of any type of medical emergency, call 911, and then notify the church and/or MMC staff immediately.
3. At no time should the injured person be moved, except by trained medical personnel.
4. The church and/or MMC staff or its volunteers must make a written, medical emergency report on each accident, incident, and injury. See Accident/Incident Report Form.

**F. LOST & FOUND:**

1. "Lost and found" items can be turned into and retrieved from the church office and the MMC front desk.

2. Lost and found items not claimed within 30 days will be donated to an appropriate ministry.

## **II. RESERVATIONS & SCHEDULING**

### **A. RECREATIONAL FACILITIES**

#### 1. Hours of Operation

Since the MMC will initially be manned by an all-volunteer staff, everyone must be patient with the eventual operating hours and other currently stated restrictions or limitations. The operating hours of the recreational facilities (gym floor, track, & exercise room) will also be based upon the needs and demands of the church and its ministries. Also refer to Section I, paragraph C. Front Desk.

The MMC recreational hours will be advertised and posted. However, because of many seasonal and special activities along with a wide variety of other programmed events, the MMC hours of operation will vary and are subject to change. Since special programming may pre-empt use of recreation facilities, users should call 623-9537 or check the website [www.richmondfumc.org](http://www.richmondfumc.org) for updates and any changes to the hours of operation.

Open Recreation (“open rec”) - The recreational facilities will also be open to the public (“Visitors”) on specified days and times. During Open Rec, FUMC members will share the recreational facilities with visitors and are encouraged to share their faith and encourage visitors to worship with us.

Holidays - The MMC recreational facilities will be CLOSED on the following holidays: New Year's Eve and New Year's Day, Good Friday, Easter, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and the Friday following Thanksgiving, Christmas Eve and Christmas Day. Other closures will be posted as necessary.

#### 2. FUMC Members, Ministries, and Staff

- a. FUMC members, ministry teams, and staff have priority over all others for reserving facilities, based on availability and approval.
- b. FUMC members, ministry teams, and staff may make reservations as early as **12 months** in advance of date/day required for usage of facilities (mainly gym floor).
- c. Only FUMC members may reserve the use of the MMC recreational facilities for birthday parties.

#### 3. FUMC-sponsored Ministries and Organizations

- a. FUMC-sponsored ministries and organization have the next priority for reserving facilities, based on availability and approval.
- b. FUMC-sponsored ministries and organization may make reservations as early as **4 months** in advance of date/day required for usage of facilities (mainly gym floor).

- c. All FUMC-sponsored ministries and organizations reserving recreational facilities must have at least one (1) MMC staff member or MMC volunteer present at all times and must provide their own adequate supervision at all times during use of the facilities.
4. NON-Members (Non-FUMC or Outside Individuals/Groups)
  - a. Non-member reservation priority will be given to churches or organizations with a ministry purpose consistent with that of FUMC.
  - b. Non-members may reserve facilities depending on availability and when no FUMC programming is scheduled.
  - c. Non-members are expected to adhere to all the rules outlined in this document.
  - d. Non-members will be asked to pay a usage fee based on amount of time needed and cost of operation. See Fee Chart.
  - e. All non-member individuals or groups must provide their own adequate supervision and must leave the facility neat and clean or an additional fee will be charged. See Forms and Contracts.

## **B. FACILITY RENTAL/RESERVATIONS**

All reservations for use of MMC facilities (recreational, meeting, or kitchen) will be made through the MMC Coordinator. FUMC main building room rentals will be made through the FUMC office. This includes reservations for wedding receptions, parties, and sports team practices and games. However, during normal recreational facilities operating hours, any group making a reservation that includes recreational areas may be asked to share facilities with individual participants, depending on the occasion and space needs. Reservations must be approved by the office and/or MMC Coordinator and proper forms must be submitted in a timely manner. **Reoccurring consecutive reservations for use of recreational facilities will be considered on a case-to-case basis, with priority given to FUMC ministries/members. Should an upcoming FUMC event need the space, that event will take precedence over the reoccurring reservation.** See Forms and Contracts.

## **C. WEDDING RESERVATIONS**

When a couple wishes to be married in the church, the bride and/or groom must contact the church secretary to check the availability of the proposed date. If available, the bride and/or groom must then contact the senior pastor to schedule a meeting. The senior pastor must approve the use of the church for the wedding, and will assist in scheduling times for the rehearsal, wedding, and counseling sessions. The bride and/or groom should then contact the FUMC Wedding Coordinator to have the wedding date confirmed and placed on the church calendar. See FUMC Wedding Policy Manual.

## **III. RECREATION**

### **A. MMC FRONT DESK**

1. The recreational facilities of the MMC will **only be open** when the MMC Front Desk is manned by at least **two (2) personnel**.
2. Only FUMC or MMC staff and volunteers are allowed at/behind the front desk.

3. All users of the MMC recreational facilities (track, gym floor, and exercise/fitness room) must **sign IN** and **sign OUT** with the MMC staff at the front desk upon entering and leaving the facility. Everyone must also be able to show some type of identification (driver's license, etc) and have a **signed Waiver of Liability Form** on file (see Section II & V). An adult (18+) must sign-in the names and ages of all children (under 18) who are going to use the facility (also see Section II F. Age Limitations).
4. The front desk telephone is for emergencies and MMC business only.

**B. FUMC MEMBERS (see Clarification of Terms for definition of a "Member"):**

1. Use of the MMC recreational facilities (track, gym floor, and exercise/fitness room) is open to any FUMC member or anyone who is an active participant in a FUMC ministry. Also refer to Section II, paragraph F. Age Limitations.
2. Recreational adult users (individuals) who also bring children (under the age of 18) into the MMC are responsible for supervising children at all times while the adult is exercising. Children must remain with adult users and not wander around the MMC. This includes during "open rec." Also refer to Section II, paragraph F. Age Limitations.
3. FUMC members are encouraged to bring guests into the MMC. Members of FUMC assume responsibility for their guests and must accompany them at all times. See Guests & Visitors below.

**C. FUMC-SPONSORED MINISTRIES & ORGANIZATIONS:**

1. Use of the MMC recreational facilities is open to FUMC-sponsored ministries and organizations (groups), if properly scheduled and approved by the FUMC/MMC staff. See Section III. Reservations & Scheduling
2. However, **individual members** of FUMC-sponsored ministries and organizations are considered either GUESTS or VISITORS if they are not participating in a group or organization event. See below.

**D. GUESTS & VISITORS:**

1. **Guests:** Guests are any individuals who are not FUMC Members or active participants in a FUMC Ministry and **are accompanied** by a FUMC Member and are engaging in recreational activities.
  - a. The sponsoring member is responsible for his/her guest(s) at all times while in the MMC. Therefore the sponsoring member must remain in the MMC with his/her guest(s). If the sponsoring member leaves the MMC, the guest must leave also.
  - b. Members are encouraged to bring **guests** at any time to utilize the recreational facilities.
2. **Visitors:** Visitors are any individuals who are NOT FUMC Members or active participants in a FUMC Ministry, and are not accompanied by a FUMC Member.
  - a. Visitors are ONLY eligible to use the recreational facilities during open recreational specified times.
  - b. At any other time visitors may be given a tour of the facility by a member of the MMC staff.
3. Guests and visitors must also SIGN-IN and SIGN-OUT upon entering and before leaving the facility and also sign a Waiver of Liability Form.
4. Guests and visitors must also abide by all policies and guidelines of the MMC Policy Handbook.

**E. FEES:**

1. There is NO fee for individual use of the recreational facilities. This includes FUMC members, active members of FUMC ministries, guests and visitors. Donations will gladly be accepted.
2. There is NO fee for group use of the recreational facilities by church-sponsored ministries and organizations for use during their normal meetings or sponsored and programmed events. Donations will gladly be accepted.
3. There are usage fees for groups outside the congregation (non-FUMC members) interested in reserving FUMC and/or MMC facilities for recreational purposes, meetings, weddings, receptions, parties, or team practices. There are also usage fees for FUMC members wanting to use the MMC recreational facilities for meetings, weddings, receptions, parties or team practices. (See Section III. Reservations & Scheduling)

**F. SHOES & ATTIRE:**

1. Soft-soled athletic shoes will be worn while using the track, gym floor, or exercise/fitness for recreational or fitness purposes. No open-toe or sandals are authorized for wear during recreational activities. This is for your safety.
2. Dark soled shoes or shoes that leave marks, turf shoes, spiked shoes (cleats), street or dress shoes, or shoes with imbedded wheels are not to be worn on the track, gym floor, or in the exercise/fitness room.
3. Those wearing street-shoes or dress-shoes should avoid walking on the gym floor (walk around using the hallways), except during special programmed events. Muddy or dirty shoes are not permitted in the recreation facilities (gym floor, track, or fitness center). Participants should change into clean, activity-appropriate shoes.
4. We are interested in influencing others for Christ: All participants must speak, dress, and conduct themselves with the highest Christian standards. Clothes with slogans or advertisements not compatible with Christian principles are not allowed.
5. Proper athletic attire is required when using the recreational facilities. Men must wear a shirt at all times and women must be appropriately clothed. Appropriate attire will be determined by the FUMC/MMC staff and/or pastor and the FUMC/MMC staff reserves the right to determine appropriateness of athletic attire. Users may be asked to change into more appropriate attire or provided with a T-shirt to cover exposed skin.

**G. AGE LIMITATIONS:**

1. **Gym Floor and Track:**
  - a. Children age **11 and under** may use the Gym or Track but must be supervised by an adult (18+) who will remain with them at all times.
  - b. Children between the **ages of 12 - 17** may use the Gym or Track but an adult sponsor (18+) MUST remain inside the MMC or on the FUMC/MMC property at all times while the children are using the gym floor or track.
  - c. Persons **18 years of age or older** (18+) may use the Gym or Track without any supervision.
2. **Exercise/Fitness Room:**
  - a. Children age **11 and under** are not allowed in the Exercise/Fitness Room, even if supervised.
  - b. Children between the **ages of 12 – 17** must be accompanied and supervised by an adult (18+), parent or legal guardian.
  - c. Persons **18 years of age or older** (18+) may use the Exercise/Fitness room without any supervision.



3. **Locker/Shower Room:** Children over the age of five (5) should use the locker room of their respective gender. No child of the opposite gender may use the locker/shower room unless accompanied by a parent or guardian (the MMC Staff will be glad to help orient children to location of appropriate locker rooms on their first visit, when available).

#### H. **TRACK RULES:**

1. No food, drink (other than water), gum, or tobacco-related products are allowed on the track.
2. Everyone must check in at the front desk before using the track.
3. Nothing is to be thrown from the track down to the gym floor. No shooting baskets from the track.
4. No racing or playing tag on the track. The track is for physical fitness only.
5. No sitting, leaning, or climbing on the rail around the track.
6. No basketballs, volleyballs, or roller skates/skateboards are permitted on the track.
7. All users will comply with the direction of travel for the day. The direction of travel will be posted for each day of the week.
8. **Walkers** should stay on the INSIDE (near the rail). **Joggers/runners** should stay to the OUTSIDE (near the wall).
9. Those walking side-by-side should yield to passing/faster traffic.
10. Spectators are not permitted to observe gym floor activities from the track when the track is open for use. The track will be closed for walking/running during special programming and services (this is the only time it may be used for spectator seating).

#### I. **GYM FLOOR RULES:**

1. No food, drink (except water), gum, or tobacco-related products are allowed in the gym during recreational activities. During non-recreational activities, food and drink may be authorized.
2. Basketball or gym shoes are required. See Shoes and Attire.
3. Nothing is to be thrown from gym floor up to the track.
4. All basketball goals can only be adjusted or moved by MMC staff and volunteers. Any additional gym equipment, such as volleyball nets or scoreboard controls must also be set up by FUMC/MMC staff or volunteers.
5. No dunking or hanging on basketball goals is allowed. This is for your safety and keeping the equipment in good working order.
6. For safety reasons, shooting baskets or playing other games on the sidelines or under the side goals on the gym floor during full-court volleyball and basketball games is prohibited.
7. All sports equipment (volleyball/badminton nets, balls, etc) will be put away after use by users, supervised by a front desk volunteer.
8. Programmed events are given priority over open play.
9. See Reservations and Scheduling for team/group use.

#### J. **EXERCISE / FITNESS ROOM RULES:**

1. See Age Limitations.
2. No food, drink (other than water), gum, or tobacco related products are allowed in the fitness room.
3. All exercise/fitness room users must receive instruction on the equipment's proper operation before use. The instructions are available from a FUMC/MMC staff member or volunteer.

4. All MMC fitness room equipment is to be used for its intended purpose only and must remain in the room at all times.
5. You must use a paper towel and/or the cleaning solution to wipe off machines after use.
6. The door to the fitness room will remain locked, except during recreation hours.

#### **K. LOCKER (SHOWER) ROOMS**

1. Showers and lockers are available for use. However, you must bring your own towel, toiletries, and lock.
2. Valuables should not be left in an unsecured locker. The FUMC MMC is not liable or responsible for any damaged, lost, or stolen items.
3. Personal locks may NOT be left overnight on lockers. Personal locks left on lockers overnight will be removed and the contents will be placed in the "lost and found."
4. No permanent locker assignments will be made.
5. No food, drinks (other than water), gum, or tobacco related products are allowed in the locker rooms.
6. See Age Limitations.

#### **IV. CLASSROOMS/MEETING ROOMS**

Classrooms/meeting rooms are available for rental. Anyone using the classrooms/meeting rooms is responsible for returning room and furniture to its original state. This includes emptying garbage cans and sweeping/mopping floors, if necessary. Nothing can be taped, tacked, or nailed onto room walls (walls must remain undamaged after room use). See [Usage Fees chart](#).

#### **V. KITCHEN USE**

To avoid any misunderstandings about policy and procedure, both kitchens will be following the Kentucky Codes. Following these codes will insure a positive state inspection and keep the kitchens clean and safe for all. An informational ring binder kept in the FUMC and MMC Kitchen will provide Fire & First Aid information, kitchen guidelines, inventory, kitchen diagram of storage, and all other information you might need to make your kitchen experience positive. A master copy of the Kitchen Policies & Procedures will be available in the church office. See [FUMC Kitchen Manual](#).

#### **VI. WEDDINGS AND RECEPTIONS**

First United Methodist Church welcomes the opportunity to join loving couples in holy matrimony, a union blessed by God and founded on Christian principles. The policies and contract which follow are intended to help the bride and groom plan and prepare their wedding in a way which will allow the best utilization of church resources, and the minimization of wear and tear on church facilities. We hope and pray that your wedding will be a smooth as possible, and that you enjoy a long and blessed marriage together. See [FUMC Wedding Policy Manual](#).

#### **VII. INTERPRETATION & CHANGING of POLICIES & PROCEDURES:**

1. The FUMC/MMC staff and *FUMC Adult Ministries/MMC Coordinator*, in conjunction with the pastor, will be responsible for interpreting and enforcing all policies and procedures.

2. Policies and procedures are reviewed periodically by the FUMC/MMC staff and may be altered if the need arises. The MMC Recreational Policies and Procedures (RP&P) Committee and/or FUMC Policies Team may also be used to review policies and procedures.
3. Any situation not specifically covered in this handbook will be acted upon if and whether need may arise and under the direction and advisement of the MMC volunteer staff, FUMC staff, and/or pastor.
4. The MMC is operated by a trained, volunteer staff under the direction of the FUMC staff. Participants are expected to follow their directions. Willful violation of guidelines could lead to loss of eligibility to participate.

## **VIII. LIABILITY & INSURANCE:**

1. Any person (whether a member of the FUMC congregation or guest/visitor) using the recreational aspects of the MMC assumes full responsibility for any risk of bodily injury or property damage while on the MMC premises or while using the MMC facilities and equipment.
2. FUMC/MMC members and guests agree that, in consideration for being able to use the MMC facilities, FUMC shall not be held liable for any personal injury or property damage occurring on the FUMC or MMC premises or while, using the facility and equipment.
3. FUMC does not make any express or implied warranty of the premises, equipment, facilities, furniture, or fixtures.
4. This limitation of liability applies to the FUMC/MMC members and guests and their personal representatives, heirs and next of kin.
5. FUMC/MMC members and guests agree that they have either inspected the MMC facilities and find the premises, facilities, or equipment to be safe and reasonably suited for the purposes or its use, or will conduct such inspection before using premises, facilities, or equipment.
6. The member or guests also agree to promptly notify the FUMC/MMC staff of any unsafe condition and stop participating in the MMC activity until the MMC staff has had an opportunity to inspect the area or equipment.
7. Notice of this limitation of liability has been provided to MMC members, guests, participants, visitors, and each person acknowledges that he/she has read and agrees to this release and limitation of liability before using the MMC premises, facilities, or equipment.
8. The MMC member and or guest further agree that no oral representations, statements, or inducements apart from this written limitation of liability have been made by the FUMC or MMC staff.
9. This limitation of liability is intended to be as broad and inclusive as is permitted by the laws of the Commonwealth of Kentucky.
10. Insurance: Participants are required to sign waivers. FUMC has insurance on the entire property, which is updated annually.

## **IX. FORMS & CONTRACTS:**

- A. Liability Waiver Form (for all users)
- B. Reservation Form
- C. Private Party User Form/Contract

- D. Incident/Accident Report Form
- E. Equipment Rental Form/Contract (tables, chairs, etc)
- F. Volunteer Handbook (explain in more detail)
- G. Volunteer Application (Sign-Up) Form

## **X. CLARIFICATION of TERMS:**

**Recreational Facilities:** This term includes and only applies to the following:

1. Gym floor.
2. Track.
3. Exercise/Fitness Room.
4. Locker (Shower) Rooms.
5. Recreational Equipment Storage Room(s).

**FUMC Members:** anyone (an individual) who is a Member of the First United Methodist Church of Richmond or anyone who calls FUMC their church home and regularly attends services.

**FUMC Ministries:** any of our **core** ministry teams (Adult, Youth (Emerge), Young Adult (Mosaic), Music, Men, Women, Family, Children, etc.), often supervised by and assigned to a member of the FUMC Staff and those individuals who are active participants in these ministries.

**FUMC (church)-sponsored ministries:** groups (not individuals) who are either sponsored by The First United Methodist Church (national) or First United Methodist Church, Richmond, Inc. (such as Boy Scouts and Girl Scouts of America). Also includes the Growing Place.

**FUMC (church)-sponsored organizations:** groups (not individuals) or organizations who utilize our church facilities mainly for meeting purposes. These groups include: "Recovering Ministries" such as Alcoholics Anonymous (AA), Al-Anon, Narcotics Anonymous (NA), Smokers Anonymous (SA), AlaTeen, MOPS, etc.

**Guest:** any individual who is NOT an FUMC Member or an active participant in a FUMC Ministry. Guests are and must be ACCOMPANIED by a FUMC Member. *NOTE: individual members of church-sponsored ministries and organizations are considered Guests or Visitors when they are separate from their group or official functions and meetings.*

**Visitor:** any individual who is NOT a FUMC Member or an active participant in a FUMC Ministry who is ALONE (not accompanied by a FUMC Member).

**Open Recreation ("Open Rec"):** Specific times designated as open to the public (Visitors) and the community for recreational use of designated Recreational Facilities. These times will be published and posted and are subject to change.

## **XI. USAGE FEES CHART**

For 2012, the approved usage fees are as follows:

### **GROUP FEES:**

<b>Type of Event</b>	<b>FUMC MEMBER FEE</b>	<b>NON-FUMC Member FEE</b>
<b>Classroom/Meeting Room Rental</b>		
Birthday Parties	\$25/hour (see below)*	N/A
Meetings/Seminars/etc.	\$15/hour	\$25/hour
<b>Fellowship Hall Rental – Other Than Weddings</b>	N/A	\$25/hour
Additional Use of FUMC Kitchen	N/A	\$10/hour
<b>Gymnasium Rental – Other Than Weddings** (includes Gym Floor ONLY w/Track Closed)</b>		
Birthday Parties	\$50/hour (see below)*	N/A
Other Celebrations (graduation, anniversary, etc.)	\$50/hour	\$75/hour
Additional Use of MMC Kitchen	\$10/hour	\$15/hour
Gym Use/Athletic Team Practice (full-court)	\$20/hour	\$30/hour
Gym Use/Athletic Team Practice (half-court)	\$15/hour	\$20/hour

\*The above-mentioned birthday party fee is for a maximum of 20 children; each additional child is \$2.